Republic of the Philippines
Province of Samar
Municipality of Pinabacdao
OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 25-014
Series 2025

AN ORDINANCE INSTITUTIONALIZING THE COMMUNITY DRIVEN DEVELOPMENT (CDD) APPROACH IN THE IDENTIFICATION, PRIORITIZATION, RESOURCES ALLOCATION OF LOCALLY FUNDED PROGRAMS AND PROJECTS AND ADOPTING SOME OF THE ACTIVITIES IN THE COMMUNITY EMPOWERMENT ACTIVITY CYCLE (CEAC) AS THE STRATEGY IN PURSUING AND ATTAINING DEVELOPMENT GOALS IN THE MUNICIPALITY OF PINABACDAO SAMAR.

WHEREAS, the municipality of Pinabacdao has been recipient of the Kapit Bisig Laban Kahirapan-Comprehensive and Integrated Delivery of Social Services (KALAHI-CIDSS), a poverty reduction project of the government of the Philippines, implemented by the department of Social Welfare and Development (DSWD) with financing assistance from the World Bank;

WHEREAS, the project aims to reduce poverty by 1) empowering the poor to participate meaning fully in development, and 2) making development responsive to the needs of the citizen by making local governance processes and systems more participatory, transparent and accountable;

WHEREAS, very recently also the municipality of Pinabacdao, Samar benefited from "Kalahi CIDSS Community Driven Development Thematic LGU Led Implementation" using community driven approaches in the LGU Local Planning and Budgeting Processes; the principle of participation, transparency and accountability were built into the municipality's local development planning and budgeting cycle;

WHEREAS, through the Community Driven Development (CDD) strategy, the KALAHI-CIDSS and Community Driven Development Thematic LGU LED Implementation in Pinabacdao (1) promoted the active engagement of citizens in the development process; (2) encouraged greater collaboration between local government leaders, citizens; (3) mobilized and used resources that addressed expressed needs of the poor particularly those assigned with the Millennium Development Goals (MDG), and the same time minimized and even eliminated corruption and waste; and (4) increased both the capacity and capability of the local

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government units and ordinary citizens to design, implement, manage and sustain development initiative;

WHEREAS, these gains and goods practices must be sustained through the institutionalization of the Community Driven Development (CDD) approach based on the sustainability plan through the enactment of policy legislation;

NOW THEREFORE, by virtue of the powers vested upon the Sangguniang Bayan by Section 447, par, A, sub-par. VI of Republic Act 7160 otherwise known as the Local Government Code of 1991, in session assembled be it ordained that:

Section 1. Declaration of Policy: It is the declared policy of the municipality to promote participation, transparency and accountability in the identification, prioritization, resource allocation and implementation of locally funded programs and projects including operation and maintenance of the same. Towards the end, the Community Driven Development (CDD) approach is hereby institutionalized and some of the activities inn the Community Empowerment Activity Cycle (CEAC) specifically Participatory Situational Analysis, Barangay Assembly, Resource Allocation through counter parting, Project Development through the Project Preparation Team, Project Implementation through the volunteers, Project Sustainability and Operation and Maintenance are hereby adopted as the strategies in pursuing and attaining development goals.

Section 2. Definition of Terms: As used in the ordinance, the following term shall mean:

a. **Institutionalize -** *to make into an established law, custom, practice, system, etc.*
b. **Community Driven Development (CDD) -** *is an alternative development strategy where the community especially the poor people are tapped and developed as initiators and collaborators of resources for said transformation. It is an approach that aims at giving the people control over decisions and resources for the development at the local level.*
c. **Community Empowerment Activity Cycle -** *refers to a multi-activity process designed to systematically mobilize the capacity of the local people to prioritize their development needs, design activities, seek technical assistance, manage resources and implement and sustain development actions.*

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d. **Barangay Assembly** – *is a gathering of all barangay residents who are at least 15 years old and above, Filipino and listed in the records as members of the barangay assembly (Local Government Code of 1991, RA 2160).*

e. **Participatory Situation Analysis (PSA)** – *is a method of collective information sharing and analysis that can be used for a variety of purpose, including but not limited to strengthening organization, design and implementation of programs and projects, monitoring and evaluation and drafting of community development plans. As a research method, the purpose of PSA is to mobilize local communities to share information about local conditions from their own perspectives.*

Section 3. Sustainability Mechanism: The following activities are hereby adopted and institutionalized under the following components to wit:

3.1 Development Planning:

a.) Participatory Situation Analysis (PSA) shall be adopted as a method of collective information sharing and analysis prevailing situation of the community. This shall be undertaken in the barangay level.

b.) Participatory Situation Analysis (PSA) outputs shall be validated by the community through a barangay assembly.

c.) Participatory Situation Analysis (PSA) outputs shall be use as an input to development plans both the Barangay Development Plan and the Comprehensive Development Plan of the municipality.

d.) The strengthening of Community Based Organizations (CBOs) participation in development planning shall bee sustained by the increased membership of the same in the Barangay Development Council and Municipal Development Council.

3.2 Resource Allocation:

a. Counter parting scheme between BLGU/MLGU and the community in the allocation of funds for locally funded projects shall be institutionalized.

b.) Packaging of project proposals to include the program work, technical plan and design shall be undertaken for prioritized projects before the project proposal is submitted for accessing of funds from other sources.

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3.3 Project Implementation:

a.) Labor counter parting through the labor matrix shall be sustained when implementing projects funded through counter parting scheme between and among BLGU, MLGU and the Community.

b.) Community Volunteerism in the implementation of the projects shall be encouraged when implementing projects funded through counter parting scheme between the BLGU and MLGU like volunteers for the organized groups such as the Project Implementation Team, Monitoring and Inventory Team, Procurement Team and Bids and Awards Committee, etc.

c.) Procurement procedures as provided under RA 91184 otherwise known as Government Procurement Act shall be strictly observed.

3.4 Post Project Completion:

a.) Operation and Maintenance (O&M) Group shall be organized to oversee the operation and maintenance of completed projects funded through the counter parting scheme.

b.) Operation and Maintenance Plan and policies shall be formulated for every project that has been completed funded out of the counter parting scheme.

Section 4. Requirements and Sanctions: In order to ensure the sustainability and institutionalization of the Community Driven Development (CDD) approach and the good practices experienced during the KALAHI CIDSS implementation, the following requirements and sanctions shall be strictly imposed:

4.1 No project of the barangay shall be included in the Comprehensive Development Plan and other lists of projects for funding allocation unless the project has been identified during the PSA workshop and validated by the community in a barangay assembly compliance of this requirement shall be proven by the minutes of the proceedings of the PSA workshop and the Barangay Assembly and the attendance of the participants during the barangay assembly.

4.2 No request for funding assistance by a barangay from the MLGU for the implementation of its prioritized project shall be granted unless the barangay will provide a counterpart either in cash or in-kind. Availability of the cash of the barangay to the project shall be known through its annual budget for appropriation ordinance while its counterpart in-kind shall be proven through a resolution of the Sangguniang Barangay indicating in the said resolution the type of in-kind counterpart and the cash value of the in-kind contribution. If the counterpart is through labor, a labor matrix shall be

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prepared indicating amount that the laborer or worker shall contribute.

4.3 All requests by the barangay for the implementation of project through counter parting scheme shall be accompanied with the Program Work, technical plans and design. Request for financial assistance by a barangay from the other sources other than MLGU shall be endorsed by the Sangguniang Bayan if it is accompanied by a Program Work, technical plans and design and resolution of the Sangguniang Baranggay.

4.4 In implementing projects using counter parting scheme between the MLGU and BLGU, cash counterpart of the MLGU shall be transferred to the BLGU account. The BLGU shall take the lead in the implementation of the project. However, said counter parting engagement shall be covered by a Memorandum of Agreement by and between the MLGU and the BLGU. The MOA shall outline the implementation guidelines to ensure that funds are protected from misuse and that the desired accomplishment of the project shall be attained. Conditions in the MOA may include the inspectorate authority of the MLGU as to the Physical Accomplishment through the Municipal Engineer and as to the financial transaction for the accountant to be allowed to evaluate financial documents including disbursement vouchers and its supporting papers.

4.5 No implementation of a priority project of a barangay utilizing a counter parting scheme between the Barangay and MLGU shall be undertaken if the funded allocated for the specific project by the BLGU, MLGU and the community including in-kind contribution will not be able to produce a project that can be utilized for its desired purpose after the fund has been exhausted.

4.6 The Barangay Officials shall take the lead in the implementation of a priority project of the Barangay through counter parting scheme. However, organized volunteer groups shall be tapped such as the Project Implementation Team, Monitoring and Inventory Team, Procurement Team and Bids and Awards Committee to assist in the implementation of the project.

4.7 Procurement Procedures under RA 9184 shall strictly be observed.

Section 5. Allocation of Local Counterpart Contribution (LCC) of the MLGU in its Annual Budget: In order to ensure that the local counter parting scheme in the implementation of the priority projects shall be undertaken, the MLGU shall allocate

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at least twenty percent (20%) of its twenty percent (20%) Economic Development Fund (EDF) as local counterpart contribution (LCC). This fund shall be utilized solely for the counter parting engagement with the different barangays in the municipality.

Section 6. Prioritization by the Municipal Development Council: Considering the meager resources of both the barangay and the municipal government that can be utilized in implementing priority projects of the barangay; prioritization shall be undertaken as an option to maximize the utilization of fund for projects that have greater impact to the community.

For this purpose, the Municipal Development Council being the highest planning body of the municipality shall conduct the prioritization of projects of the different barangays for the purpose of allocating funds from LCC of the municipal government.

Section 7. Scope and Coverage of the Ordinance: The ordinance shall cover only project locally funded through counter parting scheme between the MLGU, BLGU and the community. It shall not cover projects in the locality funded from the outside sources unless, however the funding agency or entity shall allow to implement the project in the way it is desired in this ordinance in which case a corresponding MOA shall be enacted.

Section 8. Continuing engagement of the Municipal Inter-Agency Committee (MIAC) in CDD activities: The MIAC composed of Heads of Departments of the LGU and the National Government Agencies shall continue to exist and perform. Its mandated functions as provided in the Executive Order No. 17-64, series of 2018. Technical assistance shall continue to be provided to the barangays in order to sustain the good practices and CDD technology.

Section 9. Transparency and Accountability Mechanism: In order to promote transparency and accountability, a transparency billboard shall be constructed within the project site indicating thereof the nature of the project, total project cost, duration of the project and the counterpart contribution of participating entities. During the implementation of the project, the physical accomplishment and financial report shall be posted in the barangay hall and other conspicuous places so that the public may know and be informed of the project implementation status.

Section 10. Creation of Community Driven Development (CDD) Unit and Designation of a CDD Focal Person in the MLGU: The Local Chief Executive is hereby authorize to create a Community Driven

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Development (CDD) Unit and to designate a CDD Focal Person whose basic function is to ensure that community driven development approach continuously being practiced by the communities and that CDD principles and objectives are being adhered along the area on local development planning, local development, investing programming, budgeting and financial arrangement, monitoring and evaluation and sustainability mechanism.

Section 11. Authority of the Municipal Development Council (MDC) to Formulate Implementing Rules and Regulations (IRR) of this Ordinance: The Municipal Development Council (MDC) is authorized to formulate the implementing rules and regulations of this ordinance which shall include but not limited to the setting of the criteria for the prioritization, resource allocation based on the available funds of the barangay.

Section 12. Repealing Clause: All ordinances contrary to or inconsistent with this Ordinance are hereby repealed or modified accordingly.

Section 13. Separability Clause: If any provision of this Ordinance is declared unconstitutional or illegal, the same shall not affect the validity and effectivity of the other provisions hereof.

Section 14. Effectivity Clause: This Ordinance shall take effect after fifteen (15) days following its full publication in a newspaper of local or general circulation or posting in at least two (2) conspicuous places in the LGU.

ENACTED this 8th day of September, 2025.

HON. ROSEMARIE T. BADENAS
SB Member

HON. JOEL R. RACAYRA
SB Member

HON. RENNY T. EGUIA
SB Member

HON. ARLYN C. MABUTE
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HON. MINO A. RAGA HON. JOEL R. PACAYRA HON. ROSEMARIE T. BADENAS

I HEREBY CERTIFY the correctness of the foregoing Ordinance which was duly adopted by the Sangguniang Bayan of Pinabacdao, Samar during its regular session.

MARY BERNARDETTE T. QUIJANO
Secretary to the Sangguniang Bayan

ATTESTED:

HON. EDGAR M. TONELETE
Vice- Mayor/Presiding Officer

APPROVED BY HER HONOR, THE MAYOR, ON 23 SEP 2025 :

HON. VIANNERY DY MABAG

Municipal Mayor